

Bylaws

ARTICLE I

NAME

The corporate name of this club is the "Lake Chelan Yacht Club" and its home port and place of business is the Club House, Hollywood Beach, Lake Chelan, Washington.

ARTICLE II

PURPOSE

The Club is incorporated for the purpose of promoting social functions, to acquire land for the benefit of its members, to encourage safe yachting and boating, to promote sport fishing and fish enhancements, to work in the interest of better and safer navigation, to foster the construction of more and better docking facilities and to promote regattas.

ARTICLE III

MEMBERSHIP

Section 1. Eligibility

Membership in the Lake Chelan Yacht Club shall be limited to a total of 235 regular members. Subject to such limitation, membership shall be open to all acceptable individuals and couples (married couples or domestic partners), age twenty-one (21) or over, expressing a desire to further the purpose of this Club. When a couple seeks to become a member, either of the spouses/domestic partners must be age twenty-one (21) or over.

Section 2. Application / Selection for Regular, Family & Social Memberships

- A. Application for membership must be upon recommendation of two (2) regular members in good standing. All applicants shall be referred to the membership chairperson for investigation and determination of acceptability to the club.
- B. Before becoming a member, the membership chairperson will require applicants:
1. Pay annual dues & initiation fees, and
 2. Ensure the applicant(s) have read and agree to abide by the Lake Chelan Yacht Club by-laws and rules before being presented for membership at a monthly meeting by providing them a copy of the current by-laws and all rules, giving them time to read and ask questions, and then by obtaining a signed statement from them that they have read and do understand the by-laws and rules of the club.
- C. Election:
1. All applicants will be introduced at a regular monthly meeting by at least one of the two sponsors.
 2. All applicants following their introduction will leave the meeting room for any open discussion on their acceptability.
 3. While still out of the meeting room, following any discussion, a vote will be held of the regular members in attendance. A two-thirds (2/3rds) affirmative vote by secret ballot will be necessary for approval of club membership.
 4. The applicant(s) will be notified after the vote of their acceptance or decline by the Membership chairperson, and if accepted, will be invited to rejoin the meeting.
 5. All newly accepted Regular or Family members will receive a LCYC pennant.

Section 3. Class of Membership

- A. Regular. Regular members pay full initiation fees and annual membership dues and are entitled to all privileges of the club, including voting and holding office.
- B. Family. Family membership will be available only when the regular membership totals 210 or more. Family memberships will be available to sons and daughters, of regular members, who are twenty-one (21) years of age or older and otherwise meet the requirements for regular membership. Family members are entitled to all privileges of the club except voting, holding office, and entering into moorage or resident area or long-term RV area leases. Annual dues for family membership shall be equal to annual dues for regular membership. There is no initiation fee for Family memberships. Family membership is conditional upon a parent maintaining regular membership.
- C. Social. Social membership entitles a member to all privileges of the club except voting, holding office, entering into moorage or resident area or long-term RV area leases, and use of the harbor and boating facilities. Social memberships shall be in addition to regular and family memberships. Social members pay full initiation fees.
- D. Life. Past Commodores, with unanimous approval of the Board of Trustees, are entitled to Life Membership by paying ten (10) times the annual membership dues based on the value of the membership dues on the year application and payment are made, and thereafter become exempt from the payment of LCYC annual dues. Life members shall have all privileges of the Club, including voting and holding office. Whenever "Regular" is written in these by-laws, it shall include Life members, except when referring to annual dues payments. Life members will not be counted in the total number of regular memberships for purposes of membership quotas.
- E. Honorary. Honorary members shall be limited to five (5) and shall be elected by unanimous recommendation of the Board of Trustees and by unanimous vote of the Regular members present at any monthly meeting. Such members shall have all privileges of the Club, except voting and holding office. Honorary members will not be current Regular, Life, Family or Social members. Honorary memberships will be given to persons who have supported the club or who have provided a service to the club, or who have supported one of more of the Club's stated purposes, in an outstanding manner.
- F. Resident. Resident memberships shall be available as set forth in ARTICLE XVI of these By-laws.
- G. Special Resident Regular Member. When Regular Membership is full, and a Resident Member wishes to sell his/her lot improvements to a non-regular member, following use of the Resident Area Waiting List when required, and following the required period of advertisement to existing club members, the non-regular member may join following Section 2 above, as a Special Resident Regular Member (SRRM). SRRMs shall have all privileges of the club, including voting and

holding office. Whenever "Regular" is written in these by-laws, it shall include SRRMs. This new SRRM shall be placed on the Regular Membership Waiting List, and since their membership dues and initiation fees will have already been paid when becoming a SRRM, when their name(s) arrive at the top of the Waiting List, they shall automatically be transferred to the Regular Membership List.

Section 4. Couples (Married or Domestic Partners)

- A. When a couple applies for Regular membership, or a current member marries or takes a domestic partner, both individuals are entitled to all rights and privileges of the Club, except:
1. Each couple is entitled to only one vote at any monthly or special meeting when authorized by these by-laws.
 2. Either spouse / partner can vote, but both may not vote at the same meeting.
 3. Only one (1) spouse / partner may hold office at any given time, but either spouse / partner may be an office holder
- B. In the event of divorce, dissolution or separation, the couple must decide at the end of their current dues period which spouse /partner shall retain membership. The other spouse / partner may apply for membership under ARTICLE III with the initiation fee waived.

Section 5. Dependents

The term "dependents" shall mean all children or step-children of a regular member under the age of twenty-One (21). All dependents shall have the use of all club facilities under the parent's supervision. When a dependent reaches the age of twenty-one (21) the dependent shall lose all rights and privileges of the club unless the dependent applies for and is accepted as a family, regular or social member.

Section 6. Waiting Lists

Two (2) waiting lists for applicants seeking to become regular members shall be established when membership is full. One list shall consist of family members, and the other shall consist of other applicants seeking to become regular members.

- A. *Family Membership Waiting List.* All family memberships will be placed on a waiting list to become regular members. Family members will be placed on the list and eligible for membership in the order they obtained family membership.
- B. *Regular Membership Waiting List.* All applicants for regular membership shall be placed on the regular waiting list. Applications will be numbered and dated when received, and applicants will be eligible for membership in the order the applications are received.
- C. *Selection.* Applicants eligible for regular membership shall be selected from the two waiting lists on an alternating (1 to 1) basis, beginning with the family membership waiting list.
- D. *Notification.* The Membership Committee shall notify each applicant prior to the monthly meeting that their application will be voted on and the initiation fee and the balance of (1) year's annual dues (for non-family members) will be due and payable prior to the vote.
- E. *Removal From Regular Waiting List.* If an applicant from the regular waiting list is not accepted for membership, or withdraws from consideration, the applicant's name will be removed from the waiting list.
- F. *Removal From Family Waiting List.* If an applicant from the family membership waiting list is not accepted for regular membership, the applicant's name shall be removed from the family member waiting list and the applicant's family membership shall be terminated. If any applicant from the family member waiting list withdraws from consideration for regular membership, the applicant's name shall be placed at the bottom of the family member waiting list.

Section 7. Responsibility for Guests, Dependants and Animals/Pets

- A. Members of the club are responsible at all times for the actions of their guests, dependents and animals/pets while on club property. This responsibility covers general behavior and prohibiting any illegal drug use or consumption by any minors of alcoholic beverages on club property. Failure to observe this responsibility may be grounds for expulsion and/or membership termination.
- B. No member, dependant or guest will smoke or otherwise use marijuana in any Common area on LCYC property.

Section 8. Termination of Membership

Reasons for membership termination may include, but may not be limited to:

- A. Failure to pay annual dues.
- B. By letter of resignation to the board. This letter shall be maintained in an archive resignation file and attached to monthly meeting minutes.
- C. The Membership may expel any member who has failed to comply with the provisions of the club, or has deceived the club or any committee thereof, but no member shall be expelled (other than for non-payment of annual dues) until the member has been informed in writing of the charges against him/her, and an opportunity has been given after reasonable notice for the member to be heard at a monthly or special meeting.
1. A two-thirds (2/3) vote of the regular members at any monthly or special meeting shall be required to expel a member. Notice of this meeting and purpose shall be published in the monthly newsletter or by special mailing.
 2. In an emergency situation pending the published meeting to expel a member, the Board of Trustees has the authority to temporarily suspend any membership.
 3. Any member who is automatically dropped from membership, is expelled or who is temporarily suspended, shall lose all rights and privileges of this club and all interest in the club's property, if any, and its activities.

ARTICLE IV

CLUB MEMBERSHIP DUES / FEES / ASSESSMENTS

Section 1. *Assessments:* If the Board of Trustees vote to approve a need for an assessment for a defined capital improvement project, a mail ballot will be sent to all regular members, including the exact dollar amount sought and the payment schedule with the beginning and ending periods. See Article V, Section 5, for Voting By Mail. This ballot may include at the discretion of the board, assessments on Social and/or Family memberships. Life Members will be billed any approved assessments as a request for donation, but will not be required to pay assessments to remain Life Members. Any future Life Members, other than those who qualified to obtain life membership prior to January 1, 2020, will be subject to assessments at the same rate as Regular Members.

Section 2. Annual Dues / Increases: Other than by a club regular membership vote to raise club membership Annual Dues for a specific amount (by motion), annual dues will increase each year by the June all-cities CPI. Any proposed increases in the membership annual dues other than using the CPI, shall be by a two-thirds (2/3rds) approval of the regular members present at a monthly meeting, after the intent to seek the annual dues increase has been posted in at least two (2) monthly newsletters or special mailings.

Section 3. Annual Dues / Due Dates / Late Fees: Dues are due and payable on March 1st of each year. Bills will be mailed in January. In late February, a list of the members' names whose annual dues payments have not yet been received by the club business manager or secretary/treasurer will be given to the commodore. The Commodore, and/or members of the Board of Trustees, will attempt to make phone or e-mail contact with each member on the list for an annual dues payment reminder. If not paid by March 1, annual dues are delinquent and the member will be fined a \$200.00 late fee, and given until May 1st to pay the annual dues and late fee. If the annual dues and late fee are not paid in full by May 1st, the member will be automatically dropped (expelled) from membership. To regain membership any member who has been dropped (expelled) must submit a new application for club membership, and pay initiation fees. Payments post-marked by the due date will be accepted as being on time.

Section 4. New Members: Any new Regular Member applicants shall pay full initiation fees prior to membership approval. New Social Members pay lower annual membership dues than do Regular members, and they pay the full initiation fees charged to new Regular members. New Family members pay the same annual dues as Regular members, and do not pay initiation fees until such time as they are set to become Regular members.

Section 5. Types of Dues: The two types of dues mentioned in these By-Laws are 'Annual' (Club Membership) Dues, and 'Resident Area' Dues.

Section 6. Resident Area Dues / Increases: As set forth in Article XVI of these By-Laws.

Section 7. Fees: There are nine types of Fees allowed.

- A. Membership Initiation Fees (set by the Board of Trustees)
- B. Moorage Lease (annual) Fees (set by the Board of Trustees)
- C. Day Use Moorage Fees (set by the Board of Trustees)
- D. RV Area Lease (season) Fees (set by the Board of Trustees)
- E. RV Area Day Use (short term) Fees (set by the Board of Trustees)
- F. Facility Use/Rental Fees (club house/grounds) (set by the Board of Trustees)
- G. Annual Dues Late Fees (fine)(set in these By-Laws)
- H. Resident Area Dues Late Fees (fines)(set in these By-Laws)
- I. Resident Area Lot Transfer Fee (set in these By-Laws)

Section 8. New Member Initiation Fees. All Initiation fees by new Regular or Social members shall be set aside and identified by the club secretary/treasurer (or by delegation to the club business manager or contracted accounting firm) solely for use in capital improvements or major repairs of club facilities.

Section 9. Long Term Capital Improvement Fund. Beginning in 2017, ten (10%) of the collected annual Club Membership Dues will be placed in a Long Term Capital Improvement Account by the club business manager or contracted accounting firm, for future major repairs or future club building/updating projects. In addition to their dues, members are encouraged to make donations to this fund for the future of the LCYC. At the beginning of each year, the Board of Trustees may by board vote, set side this provision when they feel it necessary to do so.

ARTICLE V

MEETINGS / QUORUM

Section 1. Monthly Meetings: Twelve (12) Monthly Membership Meetings will be held each year. The January monthly meeting will be known as the Annual Meeting. The Incoming Commodore will designate the dates, times and places of each monthly meeting. The incoming commodore will present his/her monthly meeting schedule for the upcoming year to the Board of Trustees for approval at the December monthly meeting, prior to taking office. A simple majority vote for approval will be necessary. The monthly meeting schedule will be published in the monthly newsletter. Any change in place, date or time will be clearly posted in the newsletter, on the LCYC web-page or by special mailing, at least 10 days prior to the meeting.

Section 2. Agenda Review Meetings: There shall be no 'board only' meetings. When five or more flag officers and/or trustees are gathered at other than properly advertised monthly or special meetings, no official club business will be discussed. The intent is that all regular members have the right to be present and hear board discussion on all club issues, and be allowed time to express opinions and concerns to the board and to ask questions of the board. At the commodore's discretion, and with one month's prior notice in a newsletter or e-mail, an Agenda Review Meeting can be held at the same location as the advertised monthly meeting, prior to the monthly meeting. These Agenda Review Meetings will be for board discussion only to prepare for the following monthly meeting. No motions or votes will be taken. All regular members have the right to attend and listen. The intent of these Agenda Review Meetings is to hopefully shorten lengthy monthly and special meetings.

Section 3. Annual Meeting: At the January Annual Meeting there shall be an installation of club officers and Board of Trustee members for the ensuing year. A formal celebration of the installation will occur as a part of the Memorial Day weekend.

Section 4. Special Meetings: The Commodore shall call special meetings of the Club whenever he/she shall deem it necessary, or upon the written request of ten (10) members in good standing, but no business other than that indicated in the call shall be presented at the special meeting. Notice of this special meeting will be posted in the monthly newsletter, on the LCYC web-page, or by special mailing at least 10 days before the meeting. An exception may be made to the 10 day requirement for an Emergency, if a 2/3rd majority of the Board of Trustees agree that the need for the meeting is 'an emergency'.

Section 5. *Regular Members Voting Rights / Votes by Proxy:* Any regular member in good standing shall be entitled to vote at all monthly or special meetings, when the order of business is to vote on new members, to elect officers and trustees, to vote on motions to remove officers or expel members, to vote on a change to annual membership dues, or on any other business where a full Regular membership vote is specifically called for in these by-laws. No votes shall be accepted by proxy at a monthly or special meeting.

Section 6. *Voting by Mail:* To amend the Lake Chelan Yacht Club By-laws, or to purchase, lease, mortgage, sell, or dispose of real estate, or to create an assessment, a mailed ballot will be utilized. These ballots will be sent to the members' latest registered address with the club. The ballots will have a required return date of no less than three (3) weeks from the date of bulk mailing. From the returned ballots, a 3/4th approval is necessary to purchase, lease, mortgage, sell or dispose of real estate and a 2/3rd approval is necessary to amend the Lake Chelan Yacht Club By-laws or create an assessment. A system of double envelopes will be used for returns, and the inner sealed envelopes will be delivered by the club secretary or club business manager to a regular meeting to be opened and counted by two members selected by the board of trustees. At least one of these members will be a past commodore.

Section 7. *Monthly / Special Meeting Quorum:* Five (5) members of the Board of Trustees including two (2) Flag Officers shall constitute a quorum for monthly or special meetings. A majority vote is needed to carry any issue, unless otherwise specified in these By-laws.

Section 8. *Quorum Required for Regular Members Voting :* For any order of business at a monthly or special meeting requiring a vote of Regular members, a quorum shall consist of at least two (2) Flag Officers and ten (10) or more Regular members in good standing. A majority vote is needed to carry any issue, unless otherwise specified in these By-laws.

ARTICLE VI

ELECTED OFFICERS AND TRUSTEES / APPOINTED OFFICERS

Section 1. The elected flag officers of the club shall be the: Commodore, Vice Commodore, Rear Commodore, Secretary/Treasurer, each to be elected for a term of one year or until their successors are elected and installed. Said officers and the Immediate Past Commodore shall constitute the executive officers of the club.

Section 2. A commodore, vice commodore, rear commodore, secretary/treasurer, or trustee may be relieved of his/her duties by majority vote of the board of trustees for missing three (3) consecutive monthly meetings without prior notice to a least one (1) flag officer.

Section 3. The Board of Trustees shall consist of the Executive Officers and six (6) Trustees elected each for a term of three (3) years. These elective trustees' terms shall be arranged so as to elect two (2) trustees each year.

Section 4. The Board of Trustees shall be the legal custodians of the property of the club and responsible for the club's government, management and finances.

Section 5. Vacancies on the Board of Trustees, by reason of death, resignation or cause, shall be filled by the remaining trustees choosing from among the membership to fill the unexpired term.

Section 6. The Appointive Officers of the club shall be the Fleet Captain and a Chairperson for each of the following standing committees: Membership, House and Grounds, Regatta, Moorage, Resident Area, RV Area, Water System, Annual and Nominating. They shall be appointed by the newly elected commodore and announced at the annual meeting in January. The commodore may appoint other committees and chairpersons as he/she may deem necessary, including, but not limited to, Entertainment/Social, Publicity, Fish Enhancement, Community Project and Sunshine.

Section 7. The Fleet Captain shall serve as chairperson for all LCYC cruises.

Section 8. A member who is not a boat owner shall not be eligible for the office of commodore, vice commodore, rear commodore, or fleet captain; however any officer having sold or lost his/her boat during his/her term may serve until his/her term of office expires.

Section 9. No officer or trustee shall receive compensation for his/her service, except the Secretary/Treasurer, who shall have his/her annual membership dues waived during his/her term year.

ARTICLE VII

COMMITTEE CHAIRS AND MEMBERS

Section 1. Following the election of new officers of the club, the newly elected commodore shall appoint from the regular membership the chairpersons and committee members provided for under ARTICLE VI, who will serve during his/her term. A chairperson or committee member may be a trustee or regular member.

Section 2. The commodore may appoint other committees not listed in ARTICLE VI as he/she may deem necessary.

Section 3. Any or all committee chairpersons and committee members may be removed by the commodore acting with the majority of the board of trustees. Committee chairpersons and committee members serve only one year or until their successors are appointed.

ARTICLE VIII

ELECTION OF OFFICERS

Section 1. Nominations of officers shall be opened at the monthly meeting in August for service in the following year. All nominees for officer and trustee positions must have been a regular member in good standing for a period of at least three (3) years. Nominations will be closed by the commodore at the September Monthly meeting, after calling for additional nominations from the floor three times. Once duly elected to the position of Vice Commodore, the Vice Commodore still serving as Vice Commodore in September, will automatically advance in nomination without opposition to the position of Commodore for the succeeding year.

Section 2. During the September monthly meeting, an election of officers from the names of all candidates placed in nomination shall occur. If more than two (2) candidates are nominated to a single position (ie Sec/Tres, Trustee Position #1, Trustee Position #2), then a run-off election will occur from the two (2) candidates polling the highest number of votes for that position. After any necessary run-off election, each candidate for each office polling the largest number of votes shall be declared duly elected thereto.

Section 3. No member shall be eligible to hold any office or be allowed to vote who may be in arrears for annual dues, any fees or other indebtedness to the club.

Section 4. The officers so elected shall take office immediately following the installation at the beginning of the annual meeting.

Section 5. For the position of incoming Secretary/Treasurer, as well as for any newly appointed incoming committee chairpersons, a job shadowing period is encouraged between the September elections and installation at the January annual meeting.

ARTICLE IX

REMOVAL OF OFFICERS

Section 1. An officer of the club shall be removed from office upon a two-thirds (2/3) vote of the regular members present at a monthly or special meeting, but only after notice of the proposed action has been sent to the membership, which may include notice in the monthly newsletter. But no action shall be taken until the officer has had a reasonable opportunity to appear in his/her own defense.

ARTICLE X

POWERS AND DUTIES OF ELECTED OFFICERS

COMMODORE

Section 1. The commodore shall ensure compliance of the rules and general provisions regarding conduct of members and welfare of the club and of the board of trustees. He/she shall sign, together with the secretary/treasurer, on behalf of the club, all contracts, bonds and other written instruments approved by the board of trustees, shall see that the by-laws and rules and regulations are enforced; shall have such other powers and perform such other duties as are in the by-laws especially provided or which may be imposed upon him/her by the board of trustees.

Section 2. The Commodore shall be ex-officio member of all committees. The commodore shall be informed of any planned committee meetings and given adequate notice to allow his/her attendance. Any meeting of any committee held without adequate notice to, or knowledge of, the commodore shall not be presented at any monthly meeting.

Section 3. The Commodore will be responsible for the publication of the club annual.

Section 4. The incoming commodore, with the assistance of the incoming vice commodore, incoming secretary/treasurer and club business manager, will prepare a budget and present it to the members at the annual meeting in January.

VICE COMMODORE

Section 5. It shall be the duty of the vice commodore to assist the commodore in discharge of his/her duties, and in his/her absence, officiate in his/her stead. In the event of a vacancy occurring in the office of commodore, the vice commodore shall succeed to the office. He/she shall be a member of the regatta committee and the moorage committee, serving as the moorage chairperson or assisting the moorage chairperson in his/her duties.

REAR COMMODORE

Section 6. It shall be the duty of the rear commodore to assist the commodore and vice commodore in the discharge of their duties, and in their absence to officiate in their stead. In the event of a vacancy occurring in the office of vice commodore, the rear commodore shall succeed to the office. He/she shall be a member of the Regatta committee and the House & Grounds committee, serving as the House & Grounds chairperson or assisting the House & Grounds chairperson in his/her duties.

SECRETARY / TREASURER

Section 7. It shall be the duty of the secretary/treasurer:

- A. To keep a true record of the proceedings of all meetings of the club; the same to be kept in a comprehensive and legible form, and to be permanent property of the club.
- B. To keep and file all documents, records, reports and communications connected with the business of the club.
- C. To notify members of their election, expulsion or suspension or the acceptance of their resignation.
- D. To notify each member of the annual meeting, all monthly meetings, and any special meetings called by the commodore. These notifications may be made through meeting notices in the monthly bulletins.
- E. The secretary/treasurer shall, or by delegation to the club business manager or contract accounting firm, receive all monies paid to the club from every source and shall give receipts therefore, and shall deposit same in bank or banks approved by the trustees and only in the name of the "Lake Chelan Yacht Club."
- F. All receipts and revenues of the club shall be available for such uses as the board of trustees may direct and shall be disbursed by the secretary/treasurer or by delegation to the club business manager or contract accounting firm as approved by the board of trustees. The secretary/treasurer shall, in conjunction with the club business manager or contract accounting firm, conduct the financial relations of the club and shall perform the other duties usually incumbent upon the office. Suitable books of account shall be kept and they shall be the permanent property of the club. The books shall be audited at the direction of the commodore or by a vote of the board of trustees.

- G. A report shall be made at the annual and all monthly meetings showing the receipts and disbursements since the previous report.
- H. In case of inability to attend any meeting, he/she shall cause the necessary books and papers to be conveyed to the place of the meeting.
- I. The secretary/treasurer shall be allowed the necessary and proper disbursements for postage and stationary, and shall be exempt from the payment of Regular membership annual dues while discharging the duties of the office.
- J. In addition to the above, the secretary/treasurer shall perform such duties which are usually incumbent to the proper conduct of the club and its affairs or which may be from time to time imposed by the commodore or the Board of Trustees.
- K. In the event of a vacancy occurring in the office of rear commodore, the secretary/treasurer shall succeed to the office.
- L. Shall at the beginning of his/her term, ensure that the Resident Area Lot Line / Lease Agreement book, is complete and in the hands of the new Resident Area Chairperson.
- M. Shall at the beginning of his/her term, ensure that the Resident Area Waiting List is in the hands of the Resident Area Chairperson, and shall maintain a copy in his/her records.
- N. Shall ensure that all LCYC Waiting Lists are kept current and published on the club web-site.

ARTICLE XI

CLUB STAFF

Section 1. *Business Manager.* The commodore, with the approval of the board of trustees, will hire a business manager to work in association with the secretary/treasurer in receiving, maintaining, investing, and dispensing all club funds. Each new commodore will select the business manager that will serve during his/her term, with confirmation by the board of trustees. In lieu of, or in addition to, appointing a business manager, the commodore and board of trustees may contract with an accounting firm to provide financial services.

Section 2. *Manager/Custodian.* The commodore will hire a manager/custodian to provide maintenance at the club property, and to assist the commodore and house and grounds chairperson with enforcement of rules and with basic club security. Each commodore will hire the manager/custodian who will serve during his/her term. The commodore shall seek the assistance and counsel of the vice commodore and/or rear commodore and the house & grounds chairperson during the selection of the manager/custodian. The manager/custodian will report to the commodore. When the commodore is not available, the manager/custodian will report to the house and grounds chairperson. If neither the commodore or house and grounds chairperson is available, the manager/custodian will report to the vice commodore, then rear commodore and then secretary/treasurer.

ARTICLE XII

COMMITTEE FUNCTIONS

It is the intent of the club that each committee has at least three members, including the chairperson. Exceptions to this 3 member minimum may be made by the commodore.

Section 1. Membership Committee. This standing committee shall be to seek new members, obtain membership applications, and present proposed members for election for membership at a monthly meeting.

Section 2. House and Grounds Committee. This standing committee, which will include the Rear Commodore as a member, shall have charge of the clubhouse and the clubhouse associated grounds, including the lawn, rest rooms, swim area, manager's cabin and connecting parking lots, and the arranging of all repairs and improvements to these buildings and grounds. They shall have the authority to post such rules as they find necessary for protecting the interest of the club. The house and grounds committee shall be notified of all complaints by members concerning the use of the clubhouse and associated property. The house and grounds committee will work closely with the club manager/custodian.

Section 3. Moorage Committee. This standing committee, which will include the Vice Commodore as a member, shall foster the construction and maintenance of all docks as are placed by the club in the various locations on the lake. They shall cause to be removed all obstructions on the docks and in the moorage area of the lake interfering with safe navigation. This committee will be responsible for the management of the club marina, including the assignment of moorage slips, and all boat parking areas included in the Five Fingers area adjacent to the Villa resident area. The enforcement of rules in all moorage areas will be the responsibility of the moorage chairperson, the club manager/custodian, and/or the commodore.

Section 4. Resident Area Committee. This standing committee shall have charge of the Yacht Club Villa property, including any additional resident lots created in the 4th row level of the Five Fingers Area, making sure that all repairs and needed improvements are completed. The resident area chairperson and/or the commodore will have responsibility for enforcing club and villa rules in the resident area. The resident area chairperson may appoint block captains for the four villa rows to assist with rules enforcement and to be available to receive resident area concerns and complaints to pass on to the chairperson and/or commodore.

Section 5. RV Area Committee. This standing committee shall have responsibility for repairs and improvements in the RV area. Enforcement of rules in this area will be the responsibility of the RV area chairperson, club manager/custodian and/or the commodore. The RV Area will also include a designated portion of the lowest level of the Five Fingers area.

Section 6. Water System Committee. This standing committee will be in charge of water use, and have responsibility for maintenance, repairs, and improvements to the club water system.

Section 7. Nominating Committee. This standing committee will have responsibility for seeking regular members in good standing to serve as officers and trustees. The commodore may wait to appoint this committee until June 1st of the year of his/her term in office. The Blue Gavel is usually requested to fill this committee.

Section 8. Regatta Committee. This standing committee, which shall include in its membership the vice commodore and the rear commodore, shall arrange a schedule of events for the annual regatta. All disputes regarding regatta activities shall be subject to its decision, which shall be final.

Section 9. Annual Committee. This standing committee, which shall include the commodore as a member, shall have responsibility for the publication of the club annual.

Section 10. Documents/Archive Committee. This standing committee, which shall include at least one flag officer or past commodore, shall have the responsibility to collect all official club correspondence and documents from all immediate past members of the Board of Trustees and ensure their inclusion and storage in the club vault; shall obtain and ensure that all warranties and manuals for new purchases are properly stored in the vault; shall maintain a long term listing of all major maintenance needs and projected maintenance and repair needs and schedules. This list, will include as examples the next projected date of the club house painting or manager's cabin roof. This document will be utilized for future financial planning.

Section 11. Entertainment / Social Committee. This optional committee shall plan and organize the social events of the club. The commodore may also assign the coordination of a single event to a single person or special committee.

Section 12. Publicity Committee. This optional committee shall have the duty to provide the press with items of interest relating to yachting and club activities.

Section 13. Fish Enhancement Committee. This optional committee shall work with the various sportsmen's clubs and state and federal game agencies to promote responsible sport fishing and to enhance fish populations.

Section 14. Sunshine Committee. This optional committee shall have the duty of keeping abreast of membership concerns and welfare, including illnesses, surgeries, deaths, and will send get well and sympathy cards &/or flowers.

ARTICLE XIII

ORDER OF BUSINESS

Section 1. At the annual and all monthly meetings of the club the order of business shall be as follows:

1. Call to order
2. Call for Special Business
3. Minutes of the previous monthly/special meeting
4. Reading of communications
5. Action on communications
6. Report of treasurer / Report on bills to be paid
7. Report of committees
8. Special business stated in call
9. Unfinished Business
10. New Business
11. Jackpot
12. Adjournment

Section 2. Unless directed otherwise in these By-laws, Roberts Rules of Order will govern all meetings.

ARTICLE XIV

PENNANT AND FLAGS

It is the desire of the club, but not a requirement, that officers and past commodores display their flags, and that all members display the club pennant on their boats. This is an excellent method for members to show their pride in the club and a way for members to advertise the club for recruiting purposes.

Section 1. The distinguishing pennant of the club shall be a pointed burgee with a white bar crossing from the lower angle of a red and blue field at an angle of 45 degrees from the hoist, dividing into two triangles with a red field in the upper triangle and a blue field in the lower one with a blue star in the center of the white bar.

Section 2. The Past Commodore's flag shall be a rectangular blue field having in its center a white fouled anchor with three white stars placed vertical on the hoist side.

Section 3. The Commodore's flag shall be a rectangular blue field, having in its center a white fouled anchor surrounded by a circle of thirteen white stars.

Section 4. The Vice Commodore's flag shall be a rectangular red field having in its center a white fouled anchor surrounded by a circle of thirteen white stars.

Section 5. The Rear Commodore's flag shall be a rectangular white field having in its center a red fouled anchor surrounded by a circle of thirteen red stars.

Section 6. The Secretary/Treasurer's flag shall be a rectangular blue field having in its center two crossed quills.

Section 7. The Fleet Captain's flag shall be a rectangular white field having in its center a blue fouled anchor.

ARTICLE XV

CLUB OFFICERS UNIFORM

Section 1. The regulation uniform for officers of the club: white top cap with black visor, black or dark navy blue coat, white shirt, black four-in-hand tie, black belt, white trousers/skirt and black shoes.

Section 2. The uniform for past commodores is the same, except for gray trousers/skirt.

Section 3. No caps will be worn indoors.

ARTICLE XVI

RESIDENT MEMBERSHIP / 'THE VILLA'

All resident leases are to be for the sole use of one membership for a home or vacation residence.

Section 1. A Resident member will be entitled to the use of a plot of ground approximately seventy-five (75) by one hundred (100) feet in the area above South Lakeshore Road owned by the Lake Chelan Yacht Club. This plot is to be used for camping, parking a travel trailer, 5th Wheel, camper, mobile home, manufactured home, or cabin for the personal use of the member and his family.

Section 2. Any Regular member also desiring to become a Resident area member will submit a letter of interest to the Board of Trustees of the Lake Chelan Yacht Club. In addition to paying the dues for a resident membership, the member will also be required to pay his/her full LCYC annual membership dues, if not already paid. All requests for Resident area memberships shall be voted on by the Board of Trustees at a monthly meeting.

Section 3. Development and operation of the LCYC Resident Area ("Villa") shall be under the supervision and direction of the board of trustees of the Lake Chelan Yacht Club, with assistance from the resident area chairperson.

A. The area plot of ground assigned by lease agreement to a resident member may be used by him/her so long as:

1. His/Her annual membership dues and Resident area dues are paid and current.
2. The property assigned by lease agreement to the resident member and improvements placed thereon and/or equipment kept thereon are maintained in a clean and orderly condition.
3. All personal property taxes are kept current.
4. He/she abides by the rules for resident members, as set forth in Resident Rules.
5. Any new construction be performed in accordance with requirements as set forth in this Article, in Sections 16, 17 and 18.
6. As a condition of lot lease transfers, all lot lines will be set by the board if not already done so, with the corner marker positions logged in the Resident Area Lease book.

Section 4. Resident Area Lots / "The Villa": There are three (3) types of lots in the Resident area, listed as 1, 2 & 3 below.

1. (a) Lots without basic improvements. Basic improvements are defined as usable electricity, running water, and a ready to connect septic system.
2. (b) Lots with improvements, but no dwelling. A dwelling is defined as a mobile home set on a foundation or blocks, or a stick framed cabin including an operational kitchen & bathroom. Moveable travel trailers and fifth wheels do not constitute a dwelling.
3. (c) Lots with a dwelling.
4. A Resident Area Waiting List will be maintained for Lots Without Basic Improvements and for Lots with Improvements but no dwelling, by the Secretary/Treasurer and/or Resident Area Chairperson. Names will be ranked in the order of request in writing and added to the list as received. Obtaining a Resident Area Lease will not alter a member's position/ranking on the Waiting List until a written request by the member to be removed has been received.
5. Members holding a Resident Area lease without basic improvements may not sell his/her lease rights. If a Resident Area member wishes to give up his/her lease, they must return a lot without basic improvements to the Club in writing to the Board of Trustees. The Board of Trustees will reassign the lot according to the Resident Area Waiting List.
6. Members holding a Resident Area lot lease with basic improvements may sell his/her improvements to another LCYC Regular member with approval of the Board of Trustees. After the lease holder sets a price for his/her improvements, the improvements will be offered first to those members whose names appear on the Resident Area Waiting List, before the improvements are advertised to the Club membership. If the price is reduced, the improvements will be re-offered again through the Resident Area Waiting List.
7. Members holding a Resident Area lot lease with a dwelling may sell his/her improvements to another LCYC Regular member with approval of the Board of Trustees without regard to the Resident Area Waiting List.
8. No Resident Area lot leaseholder will advertise their improvements in any media outside of the Lake Chelan Yacht Club until the lot for sale has been advertised in the LCYC monthly newsletter for two issues. The intent of this section is that current Club members have priority in making lot improvement purchases and in securing Resident Area leases.
9. When a Resident Area Lot lease holder agrees to sell to a non-club member, the sale will not occur until it is approved by the board of trustees, and the prospective new lot lease holder(s) have been accepted for membership into the LCYC and have paid all applicable dues and fees.

Section 5. Sub-Lease / Rent - A resident member shall not rent or sub-lease his/her facilities.

Section 6. Lot Exchange - A resident member in good standing may exchange the lot assigned to him/her for a different lot which has been vacated or had the improvements placed for sale by obtaining approval of the board of trustees of the Lake Chelan Yacht Club. While pending the removal of personal property from, or sale of improvements to the originally leased lot, the resident member shall not occupy both lots simultaneously, or loan, rent, or in any way benefit from having the temporary lease of two lots.

Section 7. Loaning Privileges - A resident member shall only have loaning privileges of his/her facilities to a club regular or family member in good standing.

Section 8. Resident Area Independence/ Separation - It is understood that the Resident Area is a part of the Lake Chelan Yacht Club property, and that the day to day management of the club, including the resident area, consistent with these by-laws, is managed by the elected LCYC Board of Trustees. It is the intent of these by-laws that the Resident area, under individual lot leases, is to be treated as independent and separate from the general access club property that falls lakeside of the county road, and non-resident areas of the Five Fingers area. All property taxes and utility costs associated with the Resident area are to be separated and paid solely by the Resident area members through the collection of Resident area dues.

Section 9. Resident Area Dues Separate Fund - Resident area dues (except for management percentage - see Article XVI, Section 11) shall be held in a separate fund and used solely for the operation, maintenance and development of the resident area property. No LCYC general funds shall be used for the operation, maintenance or development of the resident area, except as set forth in Article XVI, Section 11.

Section 10. Dues & Late Fees - Resident Area dues (including any sums collected using Section 11 and Section 12 below) must be paid by March 1st. If not paid by March 1st, a \$50.00 late fee shall be charged and a late notice shall be mailed to the club registered address for the Villa member. If the late fee and Resident area dues

are not paid in full by April 1st an additional late fee of \$500.00 shall be charged. If all Resident area dues and late fees are not paid by May 1st, the Villa lease will be cancelled and the real property will revert back to the Lake Chelan Yacht Club. These late fees when collected will be placed by the club treasurer and/or club business manager in the general fund.

Section 11. Setting the Resident Dues - The Resident area dues will be set for the upcoming year by the Resident area members. If a decrease or increase is recommended by the Resident area committee, then a ballot will be mailed to all Resident area members. The ballots will be sent to the club registered address for each member. The returned ballots will be counted no less than three weeks after the date of mailing. A two-thirds (2/3rds) majority of the returned ballots will be necessary to approve a resident area dues change. One-Fourth (1/4th) of the Resident area dues collected by the LCYC Secretary/Treasurer or club business manager or contracted accounting firm, will be maintained in the LCYC general fund for special club projects.

Section 12. Voting Procedure - The same procedure of voting by Resident area members to set their dues, shall also be utilized for obtaining approval on other Villa issues, including permission to spend funds or collect extra funding for special Villa only projects like to pave roadways or install new water lines, or to support club wide projects.

Section 13. Lot Transfer Fee - Whenever the improvements (including a dwelling) on a Resident area lot is sold/transferred (other than through inheritance), a \$1,000.00 Transfer Fee will be paid by either the buyer or the seller to the LCYC prior to transfer approval by the Board of Trustees. The Secretary/Treasurer or club business manager will place the \$1,000.00 Transfer Fee into the Capital Improvement account. If the transfer is to a son or daughter, other than by inheritance, the Transfer Fee will be \$500.00.

Section 14. Board of Trustees Decisions Are Final - The decision of the board of trustees regarding any problems that may develop in connection with the development of this property or between resident members or for failure of any member to abide by the rules shall be final. A final decision will not be made by the board of trustees concerning any member dispute, until all member parties have had reasonable opportunity to give input to the board.

Section 15. Septic Lines / Water Lines - No Resident member may occupy any tract indefinitely without provision for septic service adequate to comply with the rules of the Chelan County Health Department. Permanent improvements such as septic tanks and buried water lines shall become and remain appurtenant to the land. Each Resident member shall be responsible for extending a lateral off of the main domestic water line to his/her tract. These laterals will be of a pipe size and routed as directed by the Board of Trustees. They shall be terminated with a pipe T and Plug so that they may be readily extended. All equipment will be installed at the owner's risk. The Club will not be responsible for losses sustained by theft, fire, stress of weather, carelessness of another member or other causes.

Section 16. Construction / Plans Review - Prior to Any Construction or Excavation on any leased lot, the lot lessee must contact the resident chairperson to gain club approval, and contact the Chelan County Building Department to determine if a county permit is required. Prior to applying for a building permit, the lessee shall have the plans reviewed by the Resident Area Chairperson for compliance with these By-laws. All new construction shall be by permit and in full compliance with Chelan County building codes and zoning laws. All permit applications and granted permits should be maintained for possible future inspection by the county or the commodore and board of trustees.

Section 17. . Height Restrictions - The following height restrictions have been developed to ensure that no new or remodeled dwelling or structure shall unnecessarily obstruct another lot's views. Height restrictions are as follows:

- (a) For structures being constructed above or westerly of each road in the Villa, no part of the structure may exceed 10 feet above the elevation at the highest back lot corner.
- (b) For structures being constructed below or easterly of each road in the Villa, no part of the structure shall exceed 16 feet above the property corner at the Villa access road level from which the lot is accessed.
- (c) Relief from the restrictions above may be granted by the Board of Trustees when the heights will not unduly obstruct a neighbor's view because of the topography of the lots. Lessee must gain written permission from neighbors.

Section 18. Water Containment / Slopes - As changes are made to each lot in the Villa, by cutting, filling, adding structures or any other improvement, it shall be the lot lessee's responsibility to ensure that all water from that lot is contained on that lot for any event that occurs. No cut or fill shall have a slope that exceeds any Chelan County standard and in any event, these slopes shall not exceed a 1:1 ratio.

Section 19. Damage & Restitution - If any damage occurs to an adjacent Villa lot or Villa road having been caused by a member's construction project, the cost of the repair will be by the Villa lease holder doing the construction.

ARTICLE XVII

SURVIVORSHIP AND RESIDENT BENEFICIARY

Section 1. Upon the death of a regular member, the membership and all privileges, shall remain with the surviving spouse/domestic partner. Included in these privileges will be moorage and residential rights. Should there be no surviving spouse/domestic partner, the membership shall terminate, except as provided in Section 2 below. If a member dies while holding office, the surviving spouse/partner shall not assume the office of the deceased member.

Section 2. Upon death of a regular member who holds the rights to a Resident area lot and improvements, the rights to the lot and improvements shall remain with the surviving spouse/domestic partner. Should there be no surviving spouse/partner, the rights to the lot and improvements of the deceased member and the right to hold Regular membership shall pass to one heir of the deceased member, if so designated in the will of the deceased member.

Should no single heir be designated, the personal representative of the estate of the deceased member shall be responsible for the sale and/or removal of improvements on the lot. Improvements remaining on the lot may only be sold in accordance with ARTICLE XVI, Section 4 of these by-laws.

